



HAMPTON HILL JUNIOR SCHOOL ASSOCIATION

Registered charity no. 1079374
St. James's Avenue, Hampton Hill,
TW12 1HW



Minutes of the Annual General Meeting (EGM) Held on 17 November 2025 at 7:00 PM

1. Welcome and Apologies

The Chair welcomed attendees and opened the meeting at 7:00 PM. No apologies were received.

2. Attendance

Marc Lowery
Emma Waight
Emma Gooden
Gemma Querino
Zoe Brittain
Louise Bloom
Sophie Richards
Fawn Deacon
Susan Townsend

3. Quorum

The Chair confirmed that the meeting was quorate in accordance with the HHJSA's governing document, as the required number of members were present.

4. Purpose of the Meeting

1. receive the accounts of the association for the previous financial year
2. confirm Nickola Steele is our independent examiner
3. elect the committee members/trustees or confirm no changes
4. approve the amended constitution of the HHJSA, subject to the consent of the Charity Commission
5. Financials update for current year and upcoming activities

Website: www.hhjsa.co.uk
Email: hhjsaemail@gmail.com

5. 2024-2025 accounts – **see separate attachment**

6. Constitution Summary of changes submitted to the Charity Commission

Topic	New Document	Original Document
Legal framework	Based on <i>Charities Act 2011</i> ; formal, compliant, modern.	Based on <i>Charities Act 1993</i> ; older format.
Scope	Covers <i>Federation and School.</i>	Only the <i>School.</i>
Governance model	Trustees with defined legal duties.	Committee with Officers (less formal).
Meetings	Detailed notice, quorum, voting, and electronic communication rules.	Simple meeting and quorum rules.
Membership	Includes termination/exclusion and rights.	Automatic and indefinite.
Financials	Stronger controls and compliance; allows investments.	Simpler accounting and audit requirements.
Dissolution	Requires Charity Commission notification.	No explicit notification duty.
Neutrality clause	None.	Included (Clause 3).
Language & structure	14 detailed clauses + glossary.	25 short clauses, concise and procedural.

The following resolution was proposed:

"The amended constitution of Hampton Hill Junior School Association, in the form presented to the meeting, be and is hereby approved, subject to the consent of the Charity Commission."

The resolution was put to a vote.

7. Voting Outcome

The resolution was approved.

It was agreed that the Trustees would proceed with the formal adoption of the new constitution once consent is received from the Charity Commission for the amendments.

8. Financials update for current year and upcoming activities

- £5,399 income net of expenses generated this term, made up of:
 - £900 Sponsorship from Ashely Dental Centre, Mathnasium and Maddison Brook
 - £794 Halloween Disco
 - £911 Elfridges
 - £829 Christmas cards
 - £707 Cake sale
 - The balance relates to the Christmas Fair, and the proceeds will ultimately be split across the Federation.
- £23,557 has been contributed towards school resources, which include the playground renovation, new school sign and year group trip contributions.

9. Upcoming activities discussed included

- Alternative photoshoot
- Readathon
- Football event
- Mini Marathon
- Cake sales/Krispy Kreme sales
- Quiz night
- Bingo night
- Hampton pool event
- Summer Fair (date tbc)

10. Close of Meeting