

Carlisle & Hampton Hill Federation

Federation Governing Board Annual Report to Parents July 2026

Introduction

This governance statement has been prepared and published by the Governing Board of The Carlisle and Hampton Hill Federation (hereafter referred to as the Governing Board) in compliance with our duty to report on the ways in which we have fulfilled our obligations and responsibilities relating to (i) our overarching duty to conduct the schools in accordance our core functions (which are explained below) during the 2025/26 academic year. The Carlisle & Hampton Hill Federation comprises Carlisle Infant School and Hampton Hill Junior School.

1. Our Governing Board September 2025 – August 2026:

Name	Type of Governor	Current term of office appointed	Current term of office expires
Zoe Brittain	Federation Headteacher	01/09/18	
Barbara Clifford	Co-opted Governor (Co-chair of Governors)	12/09/22	11/09/26
Lisa Day	Co-opted Governor	13/03/25	12/03/29
Guy Elliott	Co-opted Governor	12/09/22	11/09/26
Danielle Fawcett	Associate Member (voting rights in committee only)	17/09/25	16/09/26
Alex Foulds	Parent Governor	05/01/26	04/01/30
Margaret Hall	Co-opted Governor	14/05/25	13/05/29
Ali Hodder-Williams	Co-opted Governor	14/05/25	13/05/29
Deb Long	Local Authority Governor (Co-Chair of Governors)	12/09/22	11/09/26
Marc Lowery	Associate Member (voting rights in committee only)	17/09/25	16/09/26
Ros Morgan	Co-opted Governor	20/09/23	19/09/27
Casey Mouton	Co-opted Governor	22/03/23	21/03/27
Kirsty Sturt	Associate Member (voting rights in committee only)	17/09/25	16/09/26
Roisin Sullivan	Staff Governor	12/03/25	11/03/29
Emma Waight	Parent Governor	12/03/25	11/03/29

Dave Wells	Associate Member (voting rights in committee only)	17/09/25	16/09/26
Lorna Yates	Co-opted Governor	14/05/25	13/05/29

The governing board exists to make sure that the school runs effectively. It is a strategic role, and the governing board performance manages the Federation Headteacher who runs the Federation on a day-to-day basis.

The core functions of the governing board are:

- ensuring clarity of vision, ethos and strategic direction
- holding the executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff
- overseeing the financial performance of the organisation and making sure its money is well spent

2. Our Clerk to the Governing Board:

Petra Raccani is our clerk until 31/7/26 and she can be contacted at praccani1.318@lgflmail.org.

3. Committee Membership 2025/26:

Achievement & Families Committee:	Finance & Premises Committee:	Pay & Personnel Committee:	Head Teachers Performance Management:
Zoe Brittain	Zoe Brittain	Zoe Brittain	Barbara Clifford
Barbara Clifford (Vice chair)	Guy Elliott (Co-chair)	Barbara Clifford	Ali Hodder-Williams
Lisa Day	Margaret Hall (Co-chair)	Danielle Fawcett	Deb Long
Ali Hodder-Williams	Danielle Fawcett	Deb Long	
Marc Lowery	Alex Foulds	Marc Lowery	
Ros Morgan (Chair)	Deb Long	Dave Wells	
Roisin Sullivan	Marc Lowery	Lorna Yates	
Emma Waight	Casey Mouton		
Dave Wells	Kirsty Sturt		
	Dave Wells		

The remit of each of our committees can be found on the federation website:

<https://www.carlisleandhamptonhillfed.richmond.sch.uk/governormeetings>

4. Linked Governors 2025/26:

Governor Name	Linked Area
SEND	Ros Morgan
Looked After Children & Safeguarding	Barbara Clifford & Deb Long
PPG	Casey Mouton
English	Lisa Day & Emma Waight
AI, Filtering & Monitoring	Margaret Harvey
Maths	Ali Hodder-Williams
Health & Safety	Guy Elliott & Margaret Harvey & Deb Long
Behaviour	Roisin Sullivan
Equality & Diversity	Lorna Yates
Sustainability	Barbara Clifford
Attendance	Emma Waight

Linked Governors have carried out monitoring visits with the lead member of staff in each school during the school year.

5. Attendance September 2025 – July 2026:

Name	Number of Committee Meetings attended:	Number of Board Meetings Attended:
Zoe Brittain	10/10	4/4
Barbara Clifford	5/6	4/4
Lisa Day	2/3	3/4
Guy Elliott	4/4	4/4
Danielle Fawcett	7/7	4/4
Margaret Hall	4/4	3/4

Ali Hodder-Williams	3/3	1/4
Deb Long	6/7	4/4
Marc Lowery	9/10	4/4
Ros Morgan	3/3	3/4
Casey Mouton	3/4	4/4
Kirsty Sturt	1/4	3/3
Roisin Sullivan	3/3	3/4
Emma Waight	2/3	3/4
Dave Wells	9/10	4/4
Lorna Yates	3/3	3/4

6. Progress towards Federation Development Plan Priorities 2025/26 - the following is just a summary of some of the key points but governors would also like to acknowledge in this statement the results achieved throughout the federation this year – EYFS, Phonics Screening, Times Table Check, Year 6 SATs. Details of these achievements will be shared by school leaders but we would like to take this opportunity to celebrate these successes and the success achieved by every single one of our pupils, however big or however small, every success and achievement is to be celebrated. We'd also like to publicly thank our fantastic staff who are dedicated and committed to every single pupil making good progress.

- 1. To establish a cohesive teaching and learning framework across the federation by embedding an aligned assessment system and launching the FORCES principles (Feedback, Oracy, Retrieval, Challenge, Equity, Sequencing) to enhance instructional quality and pupil outcomes.**
 - Staff CPD delivered during INSET days across the year
 - Phonics provision across EYFS & KS1 reviewed
 - Oracy explicitly prioritised in lessons
 - Pupils identified for specific additional support as required
 - Rigorous assessment processes
 - Percentage of pupils passing the phonics screening test increased to 98%
- 2. Strengthen and empower leadership throughout the federation, ensuring all staff in key roles contribute to school improvement and pupil outcomes.**
 - Subject leaders attending specific CPD via AfC
 - Middle leaders expanding areas of ownership & responsibility
 - Year group leaders have received additional CPD

- New Federation SEND team in place
 - 1:1 coaching for middle leaders
 - Increased collaboration across the federation
- 3. To develop and implement an aligned and consistent approach to behaviour across the federation, ensuring that expectations and procedures are clearly communicated and understood by all stakeholders.**
- New aligned school rules implemented consistently across the federation
 - Class charters in place
 - Excellent behaviour for learning noted by school SIP
- 4. To develop a marketing campaign highlighting the federation's achievements and community involvement**
- Increased promotion of the school
 - Review of content and structure of open mornings for prospective families
 - Increased application numbers and accepted places for September 2026

7. Proposed areas of focus for 2026/27:

- To continue to establish a cohesive teaching and learning framework across the federation by embedding an aligned assessment system and launching the FORCES principles (Feedback, Oracy, Retrieval, Challenge, Equity, Sequencing).
- To raise each school's average attendance figures to at least 96% and reduce the proportion of persistent absentees.
- To maximise the impact of the mainstream Inclusion fund to support the improved attainment and progress for all groups of vulnerable pupils (including PPG, SEND and Must Check Pupils).
- To ensure assessment is used consistently and effectively across the wider curriculum so that teachers reliably identify and address gaps in pupil knowledge and misconceptions with priority impact for Must Check Pupils and pupils with SEND.
- To establish a well-sequenced personal development and wellbeing curriculum across the federation which increases enrichment opportunities for Must Check pupils.