

# Carlisle & Hampton Hill Federation

Federation Headteacher: Ms Z Brittan BA (Hons)

## Carlisle Infant School

Broad Lane, Hampton, TW12 3AJ

Tel: 020 8979 2770

E-mail: [info@carlisle.richmond.sch.uk](mailto:info@carlisle.richmond.sch.uk)

Head of School: Mr D Wells BA (Hons)



## Hampton Hill Junior School

St. James's Avenue, Hampton Hill, TW12 1HW

Tel: 020 8979 3019

Email: [info@hamptonhill.richmond.sch.uk](mailto:info@hamptonhill.richmond.sch.uk)

Head of School: Mr M Lowery BA (Hons)

24th April 2025

Dear Parent/Carer,

### **For Admission in September 2025**

We are delighted to welcome you to Carlisle Infant School! We are looking forward to meeting you and your child as they start their learning journey with us.

As we are now reducing the amount of paperwork which is sent to you, we require you to complete the following documentation via the Google links as soon as possible but no later than **Friday 2<sup>nd</sup> May 2025**.

1. **Nursery/Childcare information via the Google link code** (This form requires details of your child's nursery). <https://forms.gle/c5wwKKYTTNTpMtd36>
2. **An Admission Form via the Google link code**  
<https://forms.gle/TzzKvrHuUWrq6buR9>
3. **Getting to Know Your Child'** <https://forms.gle/FcoaERtp2MujYN7F8>

**If you would prefer to have hard copies of these forms, please contact the school office to collect a pack.**

Once completed this information will help us begin to build up a picture of your child before they start school. We are proud of the time and dedication our staff show in getting to know your child (as well as possible) prior to them starting with us in September. We are very committed to making sure our new reception children and families have a happy and smooth start to school life.

**With this in mind, please add the following events to your diaries:**

- The new year Reception parents/carers information evening will **be on Wednesday 18<sup>th</sup> June 2025 at 7.00pm – 8:00pm in the school hall**. Even if you have already had a child at Carlisle, this is a very useful information evening which we encourage you to attend. You will be given your pack with further information regarding your child's class and start date at this meeting, **please note no information regarding start dates will be given prior to this meeting**. You will also be able to sign up for one of our daytime Stay & Play sessions (see below).
- Information regarding our wraparound care, (Breakfast Club/Afterschool club) will be available. You will be able to complete registration forms but you will not be able to book sessions until your child has joined us in September. We have plenty of space, so please do not worry.

**Please also note, this evening meeting is for parents/carers only.**

- The amazing Carlisle School Association (CSA) will be holding their annual Summer Fair on **Saturday 21<sup>st</sup> June 2025 from 11.30am-3pm**. There will be lots going on including many exciting stalls, a barbeque and bar so please do come along and join us! This is a great event and a good opportunity for you and your child to see our school and community.

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**Stay & Play** ~ At the information evening on the 18<sup>th</sup> June, you will be able to sign up for **ONE Stay & Play session**. This is an opportunity for you and your child to visit their new Reception outdoor area and for your child to meet their new teacher and make new friends. Please help to make this a special time for you and your child by leaving younger siblings at home so that your child has your full attention.

The two sessions will take place on –

1. **Tuesday 24<sup>th</sup> June 2025..... (1:45pm – 2:30pm)**

2. **Thursday 3<sup>rd</sup> July 2025..... (9:45am – 10:30am)**

The outdoor classroom will be available for new children to explore during these two sessions, however, **in the unlikely event of heavy rain the sessions will need to be cancelled.**

**Please remember to bring your child's birth certificate or passport to this session.**

We are really looking forward to welcoming you to our school. In the meantime, please follow us on Instagram - @carlisleinfantschoolinsta to get a taste of life at our wonderful school.

Our website address is <https://www.cihhjf.school/> where you can find school information. Please note this is presently being updated.

Please contact us if we can be of further assistance via email on [info@carlisle.richmond.sch.uk](mailto:info@carlisle.richmond.sch.uk) with the subject New Entrant 2025.

Yours sincerely,

*Zoë Brittain*

Zoë Brittain  
Federation Headteacher